

Central Ohio Brass Band – Board Meeting 08/17/08

Attendance:

Jessica Sneeringer, Pat Herak, Andy Seymour, Andy Wolf, Steve Bigley, Steve Bechtel, Paul Droste, Dani Wadkins, Lori Auman-Seymour

Absent:

Charlene Dailey, Greg Weber, Jeff Hayman

Meeting called to Order @ 2:10 by Lori Auman-Seymour

Reports

President's Report: Lori Auman-Seymour

No report.

Vice President's Report: Pat Herak

No report.

Treasurer's Report– Andy Wolf

- COBB has \$3579 in bank plus \$2400 for OBAF
- Still owe \$100 for OBAF/OSU stage crew
- Pat suggested that OBAF might need its own bank account; however, OBAF is not a 501(c)(3). At this point in time, it seems like it would be more work than it is worth to create a separate OBAF bank account.
- However, OBAF should be made a 510(c)(3) at some point in the future so that we may apply for grants specific to OBAF.

Minutes: Dani Wadkins will email minutes to COBB board for approval

Artistic Director's Report: Jessica Sneeringer

- The Columbus Academy has launched a new effort to go green, therefore reducing paper usage. Jessica has asked that COBB reimburse her for supplies to copy COBB music at home.
- COBB's next CD project: Jessica has decided that our next CD project will be done with SoundWaves, who has done NABBA recordings in the past. SoundWaves will be more expensive than our previous recording project, but we can expect a much quicker turnaround time and better quality. It should cost \$350

- for every 2-hour recording session plus tear-down and set-up. Additionally, we will receive a free recording session with an order of 500 CDs, which will cost us ~\$5.50 each.
- NABBA: the 2009 test piece has not been announced, so Jessica is not able to choose our choice piece until that announcement is made.
 - We are searching for a fall concert venue. Jessica had spoken with the McCoy Center in New Albany, but they only had two dates available. One of those dates conflicted with an OSU TBDBITL commitment (Hyper Friday); the other date was too close to Christmas.
 - Jeff Sneeringer has volunteered to take over publicity for COBB in the 2008-2009 season. Jessica made a motion for Jeff's offer to be accepted; Paul Droste seconded this motion. All present are in favor.
 - Jessica has sent some recordings of COBB to WOSU 89.7 FM for possible airing on WOSU's Sunday night programming, which includes local music groups.

OBAF business:

- Pat Herak and Andy Wolf have thoroughly checked the budget for OBAF 2008 and have created the budget for 2009.
- Andy Seymour will be the Associate Director of OBAF next year; Pat will be Executive Director. The year after that, they will trade positions and so forth.
- Pat has sent some emails to other bands about participation in OBAF 2009.
- OBAF is scheduled for 3/13/08-3/14/08. It will only include activities on Friday night and Saturday, rather than including Sunday as it has in the past two years.

Old Business:

- Postcard mailings: Cari Geyer has a database of COBB supporters to whom we can send postcards; Lori will talk to Cari about the possibility of her sending out these postcards.
- Dani passed around a prototype of a COBB newsletter to be sent out through email. Dani will contact other COBB members about the possibility of contributing to the newsletter. COBB needs to mention Signatures in the quarterly newsletter as a way of thanking them for their support.
- Brass Expo:
 - Pat is planning on scheduling a Brass Expo board meeting

next month and will include Keith Wilkinson and Eric Aho, as well as Tony Zilincik. Pat would like 4 COBB members to be on the board as well.

- As the planning proceeds, it appears that Capital will be taking a more active role in hosting the Brass Expo than had originally thought.
- The Brass Expo board will be seeking small sponsorships from local businesses.
- Lori will send an email out to COBB asking for volunteers for the Brass Expo board.
- Scrip cards: Dani presented the list of retailers for whom we can easily purchase scrip cards as a fundraising activity. Dani motioned that we offer the full array of retailers to COBB members and limit our scrip card purchase to the first rehearsal of every month; Jessica seconded this motion. All present are in favor. Dani will send an email out to COBB members with the list of retailers and a re-introduction to the purchasing process.

New Business

- Changes to COBB donation forms:
 - We have updated the donation amounts and names of donation levels to:
 - Explorer Level: \$50-\$99
 - Challenge Level: \$100-\$249
 - Honors Level: \$250-\$499
 - Championship Level: \$500 or greater
 - The verbiage of the gifts that supporters will receive has been changed to:
 - Championship Level:
 - A mini COBB banner
 - A thank-you photo of the band
 - A copy of the latest COBB CD
 - Recognition in all COBB programs (including the Ohio Brass Arts Festival program)
 - Recognition on the COBB website
 - Honors Level:
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 - Explorer Level:
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 - Recognition on the COBB website
- We need to find a thank-you photo
- Andy Seymour needs a list of donor names for the COBB website
- When Andy Wolf receives a check, he needs to email Pat (send out banners/CDs/photos), Andy Seymour (update COBB website) and Dani (maintains a list of donators)
- The question was raised that if COBB is hired to perform for a concert, is that considered a charitable donation?
- Championship-level donations need to be mentioned in the COBB newsletter
- Updates to the COBB Bylaws:
 - Lori will propose the following amendments to COBB for voting:
 - Update to donation levels and verbiage (Art. IV, sect. 8)
 - Remove attendance policy (Art. III, sect. 6) and vice-presidential duty to track attendance (Art. VI, sect. 2, point #4)
 - Dani will update the COBB bylaws if the amendments are approved
- COBB board elections:
 - All officer positions are 2-year elections; all member-at-large positions are 1-year elections
 - At least 2 members-at-large are not planning on pursuing an additional term; Lori will ask COBB for volunteers for the empty member-at-large positions

- Board positions: COBB needs to add some additional members from the community to the board for the purpose of fundraising, such as attorneys, CPAs, etc. The board members will think about this and discuss again at the September or October board meeting. Lori will talk to Tim Jameson to get some ideas.
- Membership Form:
 - Lori would like to use these for COBB members again
 - We need to update the “regular attendance” verbiage on the form, as well as the membership dues amount and verbiage. The dues will remain at \$50.00 for singles and \$90.00 for couples
 - Instrument Release Forms:
 - Steve Bigley will label COBB-owned mutes (Dani will take care of alto horn mutes)
 - Dani will copy, distribute and track instrument release forms
 - Andy Wolf check about getting an insurance policy for COBB-owned instruments
- COBB trip to England:
 - Jessica would like for COBB to take a trip to England for the Miner's Gala in summer, 2009.
 - There will need to be a deposit due fairly soon to ascertain COBB commitment to the trip and arrange airfare.
 - There will be a special board for the trip: Jessica, Pat, Andy Seymour, Andy Wolf, Steve Bigley, Steve Bechtel, Dani and Lori have all volunteered to be on the board
- COBB minutes: Steve Bigley would like for COBB to put the minutes from previous meetings on the website—either available to the general public or to COBB members only.

Motion to adjourn meeting by Andy Wolf; seconded by Pat Herak. All present are in favor.